

# CASH FLOW FORECAST SAMPLE

This Cash Flow Sample is designed as a guide for use by members of the Employers' Chamber. It is part of a suite of resources to help businesses put in place effective practices and procedures for their organisations.

Please be aware that no generic document can cover all circumstances and that you may need to adapt this to the needs of your business.

If you need further assistance with putting this resource into effect, or with other employment or business issues, please call the Employers' Chamber Advisers on (03) 366 5096.

documents, their reproduction or distribution must be confined to use within the member's own business and not made available to third parties whether in payment of a fee or otherwise.

© Canterbury Employers' Chamber of Commerce, January 2010

This document and any accompanying information is subject to copyright and has been provided for the sole benefit of the recipient member on the condition that it may not be reproduced or distributed in any form to other parties. In the case of 'template' or 'sample' documents, their reproduction or distribution must be confined to use within the member's own business and not made available to third parties whether in payment of a fee or otherwise. **IMPORTANT – DISCLAIMER** – The Canterbury Employers' Chamber of Commerce accepts no liability for any action taken or consequences arising from any use of the material or any reliance made on the material.



# Cash Flow Forecast

SAMPLE

PAGE 2 of 2

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total year
<b>Cash receipts</b>													0
Cash sales													0
Interest received													0
Loans received													0
Capital injections													0
GST refunds													0
Other cash received													0
<i>(A) Total revenue</i>													0
<b>Less cash payments</b>													0
Direct cost of sales													0
Stock/raw materials													0
Direct wages													0
Other direct costs													0
<i>(B) Total direct cost of sales</i>													0
<b>Overhead expenses</b>													0
Promotions/advertising													0
Freight													0
Accounting fees													0
Legal fees													0
Insurance													0
Lease costs													0
Power													0
Rent/rates													0
Repairs & maintenance													0
Printing/stamps/stationery													0
General expenses													0
Telephone/tolls/internet													0
Vehicle expenses													0
Bank charges													0
Interest													0
Drawings													0
Purchase of fixed assets													0
Repayment of loans													0
GST payments													0
<i>(C) Total overhead expenses</i>													0
<b>(D) Total cash payments (B+ C)</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>(E) Net cashflow (A-D)</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
(F) Opening bank balance	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Closing bank balance (F+ E)</b>	0	0	0	0	0	0	0	0	0	0	0	0	0

