



Pleased to assist the growth of South Canterbury by maintaining a safe, reliable and cost effective electricity distribution system.

We are proud to support the Chamber of Commerce in promoting business in South Canterbury

**WHAT YOU GET FROM CHAMBER MEMBERSHIP**

- The **"ONE STOP SHOP"** – South Canterbury's leading Business Information Centre comprising the Chamber of Commerce and the Aoraki Development Trust.
- **FREE ENTERPRISE TRAINING** Courses, Seminars and Workshops, to meet the training needs of the community. (Eligibility criteria apply Enterprise Training).
- **LOBBYING WITH** Government and Local Government on issues of concern to local business.
- **SUPPORT AND ENCOURAGEMENT** of new business opportunities by preparing feasibility studies, business plans etc.
- **FREE** accounting, legal or employment advice via an 0800 number – intended for short question / answer type queries.
- **GROW** your business by networking at the very popular 'Business After 5' functions and other events.
- **REDUCE** business costs with a range of local business overhead savings schemes.
- **NEWSLETTER.** To keep you better informed, our monthly newsletter covers local and national business topics and Chamber activities.

**Focus goes on exporting**

Exporters and would-be exporters are being encouraged to sign up for a day focussing on exporting, coming up in June.

The day has grown from a Chamber of Commerce export cluster luncheon and discussion, to include morning and afternoon workshops on exporting, which are being run by the Aoraki Development Trust's Enterprise Training programme.

Chamber Chief Executive Wendy Smith says exporting our goods is critical to New Zealand's growth and an exciting area in which to be involved and already, interest in the export focussed day is high.

"The Chamber's export cluster luncheon will feature Peter Jack, who has for the past 26 years been exporting limited numbers of high quality handcrafted whips to around 32 countries," she says.

"He's going to tell us a little of his story and then the exporters attending will have a chance to network with like-minded business people."

The morning workshop "Developing an export strategy" covers the first steps to exporting, market research, cultural protocols, banking, foreign



Wendy Smith, Chief Executive

exchange and more.

The afternoon workshop "Getting your product to market" covers insurance, product liability, transportation and shipping, documentation, regulations, trademarking and IP protection, and more.

Contributing to the workshops are chamber president Steve Lyttle, of Honey Valley, chamber member and PrimePort chief executive Jeremy Boys and chamber board member Grant Gilbert of Aorangi Customs.

**To register for the luncheon, or training please contact:**

**Lyn Stewart, Aoraki Development Trust, 688 9907 or email biz@timaru.biz**

**Training Calendar**

**Disciplinary Process**

Date: Thursday June 18  
Presenter: Tony Shaw, partner Timpany Walton

**Retail sales (Part 2 of 3)**

Date: Tuesday, July 21  
Presenter: Tom Downey, principle, The Finnegan Group.

**Employment Law - for non-lawyers**

Date: Tuesday, August 11  
Presenter: Tony Shaw, partner Timpany Walton.

**Retail sales (Part 3 of 3)**

Date: Tuesday, September 22  
Presenter: Tom Downey, principle, The Finnegan Group.

**Essential Supervision Skills**

Date: Thursday September 17  
Presenter: Victoria Barkway, Training & Development Consultant, Canterbury Employers Chamber of Commerce

**BA5**



Chamber members enjoyed the BA5 hosted by Geon last week at The Mill, in Timaru.

**Upcoming BA5's:**

- June 24 - The Grosvenor Bar
- July 29 - SC Finance
- Also coming up - Port FM, SC Tennis, Centrewood Estate.

**Get the disciplinary process right**

Business owners, managers, supervisors and human resource professionals can all benefit from a training seminar coming up in June, on disciplinary processes.

The seminar is being presented by Timaru employment lawyer, Tony Shaw, and attending may help you avoid personal grievances and feel confident if you do have to take some disciplinary action with your staff.

The course will help you to understanding the legal requirements for procedural fairness and what disciplinary action is appropriate.

Topics include:

- When and how to take disciplinary action
- How to give a fair warning
- How to conduct a thorough and fair investigation
- Suspension
- Ensuring you follow a fair process



Tony Shaw

The course is being held **Thursday June 18, from, 8.30am-12pm, at the Aoraki Development Trust conference room, cnr Stafford and Strathallan streets. Cost: Standard price, \$100 + gst, Chamber members \$50 + gst.**

**Free advice on offer at Business Drop In Centre**

Appointments are now open for FREE advice to people in business at the Business Drop In Centre.

The centre is being run in partnership by the Aoraki Development Trust and the South Canterbury Chamber of Commerce on the last Thursday of each month, and is due to run this week on Thursday, May 28.

Advice on offer this month is:

- Employment Law – Raymond Sullivan McGlashan.
- IT – web design - Verb
- Accounting – One to One Financial Management
- Business Banking –

- Marketing – Aoraki Development Trust

The Business Drop in Centre advice and support is available to a maximum of 30 minutes per person.

**To make an appointment phone the Aoraki Development Trust office 688 9907 or call in to the ADT office on the corner of Stafford and Strathallan streets.**

**The Business Drop In Centre is sponsored by Westpac and Port FM.**

**SOUTH CANTERBURY CHAMBER OF COMMERCE**

Chamber Office – Cnr Stafford & Strathallan Sts  
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**New Members**

Lee Johns  
Go Holidays  
DDI 686 1855

David Howell  
Seedlands Ltd  
688 2800  
Washdyke