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## BA5 surprise auction for charity

There was a surprise auction at the BA5 hosted by OfficeMax at the Function Centre this month. The auction occurred when two lucky prize drawer winners opted to give their prizes for a quick, on-the-spot auction, with the proceeds going to Heart Children's local branch.



Winning bidders Stephen McFarlane, of One to One Group (left) tries out his new computer chair, with Nathan Mills, of the BNZ, giving him a quick push.

BNZ business partner Nathan Mills paid \$200 for a collection of OfficeMax office products including a digital camera, and One to One Group director Stephen McFarlane bought an OfficeMax computer chair for \$180.

## BA5s coming up:

Wednesday, July 28 TriEx  
 Wednesday, October 13, South Canterbury Hospice

## New Members

Sharyn Williams & Mark Caldwell  
**Café Heartland**  
 224 Stafford Street, Timaru  
*Main business activity: Café and conference facility.*

Dr Anthony Brien  
**Lincoln University**  
 Lincoln 7647  
*Main business activity: University, educational services*

Myra Adams and Pam Allan  
**My Physio**  
 Wai-iti Rd, Highfield, Timaru  
*Main business activity: Physiotherapy & pilates*

Peter and Amy Batchelor  
**Home Ventilation Direct**  
 PO Box 874, Timaru  
*Main business activity: Home ventilation, heat pump cleaning, thermal imaging.*

Don or Jocelyn Gutsell  
**Pro+Med (NZ) Ltd**  
 PO Box 46181, Temuka  
*Main business activity: Medical Supplies/Health and Safety Training*

Grant and Kristy Phillips  
**Zest**  
 2 Elizabeth Street, Timaru  
*Main business activity: Restaurant and cafe*

## SOUTH CANTERBURY CHAMBER OF COMMERCE

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## Training calendar

### July –August 2010

The training is being jointly run by the Aoraki Development Trust and the SC Chamber of Commerce. Registrations for all courses are now open and Chamber members are

entitled to a discount, as stipulated. All courses are available to be run as in-house training. Please contact us to find out more about this option. Prices are GST exclusive.

### July

#### Empowering Women

Workshop: Financial Planning Basics

Thursday, July 1, 9am – 12 noon.

Presenter: Wihelmina Eveleens, One to One Group

Overview: This session will highlight the importance of building a solid base before working on growing wealth. Goal setting, cashflow planning and budgeting will also be covered.

Who should attend: Any women interested in learning more about financial planning and management.

Standard price: \$95

Chamber members price: \$75

#### Performance Management and Appraisal

Tuesday, July 20, 9am – 12 noon

Presenter: Ben Lee, HR and Marketing consultant

Overview: The philosophy behind performance appraisal systems is to improve human performance, recognise commitment and in turn improve the company's overall performance. Topics to be covered include establishing performance criteria, setting aims and objectives, appraisal outcomes.

Who should attend: Managers, supervisors, HR officers, personal assistants or business owners involved in the role of appraising staff and managing staff performance.

Standard price: \$95

Chamber members price: \$75

#### The Art of Minute Taking

Thursday, July 29, 9am – 12.30pm

Presenter: Robyn Bennett, Teamlink

Overview: This workshop is designed to help minute takers understand the minute taking process and learn sound techniques for ensuring outcomes from meetings are recorded clearly and concisely.

Robyn Bennett is the director of Team Link Training, a business that provides training in office administration to individuals interested in a professional administrative career. The Art of Minute Taking ranks as her most in-demand training session.

Who should attend: People new to an administration role, people looking for a refresher, people involved in taking minutes or running meetings for community organisations.

Standard price: \$95

Chamber member price: \$75

## Chamber backs Business Excellence Awards

The South Canterbury Chamber of Commerce is proud to once again be the principle sponsor of the region's premier business event, the 2010 Business Excellence Awards.

Entries are now open for the awards with the closing date, of July 30.

Chamber chief executive Wendy Smith says the Chamber wants to encourage as many businesses as possible to take part in the awards, and she says there are many good reasons why it is worth taking the time to do so. "It's fantastic promotion for any business to be either a finalist, a category winner or the supreme winner," says Mrs Smith. "You get extensive newspaper coverage, a DVD made about your business and public acknowledgement at the awards ceremony.

"It is also a great way to recognize the successes of your business and endorse the tremendous efforts of your staff in making it successful.

"Many of last year's entrants have commented on how it boosted the morale of their staff and brought about a real feeling of pride in their workplace."

Mrs Smith says the entry forms have been designed by the Aoraki Development Trust to be fairly easy to complete, and confidential financial information relating to the business is not required.

### This year there are eight categories:

- Exporting
- Primary & Manufacturing
- Retail
- Hospitality and Tourism
- Service
- Community Organisation
- Emerging Business
- Innovation & Technology

Entry forms available from Jeremy Liddy, at Aoraki Development Trust, 687 2736 or [jeremy.liddy@timaru.biz](mailto:jeremy.liddy@timaru.biz)



Chamber Chief Executive Wendy Smith says entering the business awards can be fantastic promotion for your business.